



भारतीय प्रबंध संस्थान लखनऊ, नोएडा परिसर
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

NOTICE INVITING E-TENDERS

NIT No.	: IIML-NC/ESTATE/ELECTRICAL ITEMS/2025/A/01
Name of Work	: Supply of electrical items for day-to-day maintenance at IIML Noida Campus.
Estimated Cost	: Rs. 6,98,001/-
Earnest Money	: Rs. 13,960/-
Time Allowed	: 30 Days
Last Date of Submission of Bid	: As mentioned in E-procure portal
Date & Time of Opening of Bid	: As mentioned in E-procure portal
Performance Bank Guarantee	: 5 percent of the tendered amount



INDEX

Name of work: Supply of electrical items for day-to-day maintenance at IIML Noida Campus.

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SCHEDULE

1	Name of organization	:	Indian Institute of Management Lucknow, Noida Campus
2	Tender / Quotation type (open / limited / EOI / auction / single)	:	Open
3	Tender / Quotation category (services / goods / works)	:	Goods
4	Type of Contract (work / supply / auction / service / buy / empanelment / sell)	:	Supply
5	Work Category	:	Electrical
6	Date of publishing / issue / start	:	As mentioned in E-procure portal
7	Document download start date	:	As mentioned in E-procure portal
8	Document download end date	:	As mentioned in E-procure portal
9	Date & time of pre-bid meeting	:	No pre-bid meeting be held
10	Venue of pre-bid meeting	:	Not applicable
11	Last date & time of uploading of bids	:	As mentioned in E-procure portal
12	Date & time of opening of technical bids	:	As mentioned in E-procure portal
13	Tender fee	:	NIL
14	Earnest Money Deposit (EMD) ₹	:	13,690.00
15	Mode of payment of EMD & Tender Fee	:	Can be paid through RTGS/NEFT. IIML-NC Bank details are as under: Name of the Bank A/C : Indian Institute of Management Lucknow, Noida Campus Axis A/C No. : 022010100356060 Name of the Bank : Axis Bank Ltd., IFSC Code : UTIB0000022 (This is mandatory that UTR Number is provided in the on-line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-I))
16	Bid without EMD	:	To be considered as UNRESPONSIVE and bid shall summarily be rejected.
17	No. of bids / covers (1 / 2 / 3 / 4)	:	2
18	Address for communication	:	Head Admin First Floor, A1 Building Plot no. B-1, Sector -62 Institutional Area, Noida-201307, U.P.
19	Contact No.	:	0120-6678521/8426
20	e-mail address for communication	:	estateoffice_nc@iiml.ac.in



INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of competent authority, this quotation / tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit softcopies of their bids electronically on the CPP portal, using valid Digital Signature Certificates (DSC). The instructions given below are meant to assist the bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP portal.

More information useful for submitting online bids on the CPP portal may be obtained at <http://eprocure.gov.in/eprocure/app>.

REGISTRATION

1. Bidders are required to enrol on the e-procurement module of the Central Public Procurement portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link, “click here to enrol”. Enrolment on the CPP portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid e-mail address and mobile number as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (class 2 or class 3 certificates with signing key usage) issued by any certifying authority recognised by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs into the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP portal to facilitate bidders to search active tenders by several parameters. These parameters could include tender ID, organisation name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organisation name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP portal.
1. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. The tenders can be moved to the respective “My Tenders” folder. This would enable the CPP portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
2. The bidder should make a note of the unique Tender ID assigned to each other, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS



1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bids. Please note the number of covers in which the bid documents have to be submitted. Any deviations from these may lead to rejection of the bids.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black & white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor's certificates, etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that he / she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "on-line" to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, EMD/ Tender fees is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS.
4. A standard BOQ Format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the white coloured [unprotected] cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases financial bids can be submitted in PDF format as well (in lieu of BOQ).

5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorised persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
7. The uploaded tender documents become readable only after the tender opening by the authorised bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.



9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

1. Any queries relating to tender document and the terms and conditions contained therein should be addressed to the tender inviting authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP portal in general may be directed to the 24 x 7 CPP Portal Help Desk. The contact number of the helpdesk is 18002337315.

GENERAL INSTRUCTIONS TO THE BIDDERS

1. The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the technical bids, the bidders are required to upload all the documents in PDF format.
2. Possession of a valid class II / III Digital Signature Certificate (DSC) in the form of smart card / e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorised certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".
3. Tenderers are advised to follow the instructions provided in the "Instructions to the tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.



INFORMATION & INSTRUCTION TO BIDDERS FOR E-TENDERING

Head Administration, Indian Institute of Management Lucknow, Noida Campus on behalf of Director, IIM Lucknow Noida campus invites online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class as per details given below.

Sr. No.	NIT No.	Name of Work & Location	Estimated cost put to bid (₹)	Earnest money (₹)	Tender Fee (₹)	Period of completion	Last date & time of submission of bid	Time & date of opening of Technical Bid	Time & date of opening of Financial Bid
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	IIML-NC/ESTATE/ELECTRICAL ITEMS/2025/A/01	Supply of electrical items for day-to-day maintenance at IIML- Noida Campus.	6,98,001.00	13,960.00	NIL	30 Days	As mentioned in E-procure portal	As mentioned in E-procure portal	To be decided after assessing Technical Bids

- The successful bidder shall be required to submit a performance guarantee of 5% of the tendered amount in the form of Bank Guarantee or F.D.R. from a Nationalized / Scheduled Bank **within Seven days of issue of letter of intent before award of work**. In case of failure by the Contractor to submit the performance guarantee within the specified period, full earnest money will be forfeited by the Institute, and the tender shall be treated as null and void. EMD shall be refunded after submission of PBG. **The performance guarantee shall be initially valid up to the one year from the date of supply (i.e. 12 Months) plus sixty days beyond that.**
- Contractors who fulfil the following requirements shall be eligible to apply. Joint ventures are not accepted.
 - Should have satisfactorily completed the Supply as mentioned below during the last Seven years ending **previous day of last date of submission of bids**.
 - Three** similar works each costing not less than **40%**, or **two** similar works each costing not less than **60%** or one similar work costing not less than **80%** (all figures rounded to nearest thousand)



3. **Earnest money (EMD)** shall have to be deposited / submitted as stipulated in the schedule.
4. Similar work means **Electrical Supply**.
5. **Supply means** supply done with some Central Government Department / State Government Department / Central Autonomous Body / *State Autonomous Body* / Central Public Sector Undertaking / *State Public Sector Undertaking* / *City Development Authority* / *Municipal Corporation of City formed under any Act by Central / State Government and published in Central / State Gazette*.
6. Completion certificates are required to be got issued by an officer not below the rank of Department head of similar works completed by the Firm. The work experience certificates submitted by the bidders shall clearly indicate that:
 - a. The similar work executed shall be **as per '5' above**
 - b. The completed cost of the work
 - c. Actual date of completion of the work
7. IIML-NC is committed to follow the principle of transparency, equity and competitiveness in public procurement.
8. **The intending bidder must read the terms and conditions [both commercial & Additional]** carefully which will be the part of the Contract. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
9. Information and Instructions for bidders posted on website shall form part of bid document.
10. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website e-procure.gov.in free of cost.
11. But the bid can only be submitted after submission of **EMD as prescribed in the schedule**.
12. Copy of all mandatory documents as desired in the NIT shall be scanned and up-loaded to the e-Tendering website within the period of bid submission. However, certified / original copy of all the scanned and up-loaded documents shall have to be submitted by the lowest bidder only within a week physically in the office of e-tendering authority, if so desired, by the tender inviting authority. During scrutiny of technical bids, if required, bidders may be asked to submit original documents for cross checking.



13. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has submitted **prescribed EMD**, and other documents scanned and uploaded are found in order.
14. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
15. Contractors must ensure to quote rate of each item.
16. The bid submitted shall become invalid if:
 - a. The bidder is found ineligible.
 - b. The bidder does not upload all the documents (including GSTIN registration) as stipulated in the bid document including the undertaking / declaration if any.
 - c. EMD not deposited as specified.



List of Mandatory Documents to be scanned and uploaded within the period of bid submission:

1. Annexure – 1 duly filled in and got signed.
2. Proof of EMD deposit / Scanned copy of DD submission.
3. Certificate of Supply experience as desired (vide clause 5 above).
4. Certificate of GST Registration.
5. Any other document as specified in the NIT.



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

NOTICE INVITING E-TENDER

1. Item rate tenders are invited on behalf of Director, IIM Lucknow, Noida campus from Firms/ Contractors Registered in appropriate class for the work of **Supply of electrical items for day-to-day maintenance at IIML Noida Campus**
 - 1.1. The work is estimated to cost Rs. **6,98,001.00**. This estimate, however, is given merely as a rough guide.
 - 1.1.1. The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.
 - 1.2. Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar supply of magnitude specified below: -
 - 1.2.1. Criteria of eligibility for submission of bid documents: Conditions for intending bidders / contractors
 - 1.2.1.1. **Three** similar Supply each costing not less than **40%**, or two similar works each costing not less than **60%**, or one similar work costing not less than **80%** in last 7 years ending previous day of last date of submission of bids.
 - 1.2.2. **To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under -** “I / We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I / we shall be debarred for bidding in IIML-NC in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee (Scanned copy to be uploaded at the time of submission of bid)”
2. Agreement shall be drawn with the successful bidders on prescribed Form. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the supply will be **30 days from** the date of start or from the first date of supply order, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. The site for the supply is available.
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from the web Site **e-procure.gov.in**.



6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.
 7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
 8. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the tender submitted earlier shall become invalid.
 9. EMD shall have to be deposited / submitted as stipulated in the schedule of the NIT.
 - 9.1. Copy of all 'mandatory documents and other documents as specified in the press notice shall be scanned and uploaded to the e-tendering website within the period of bid submission. ***However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.***
 10. The bid submitted shall become invalid, if:
 - 10.1. The bidder is found ineligible.
 - 10.2. The bidder does not upload all the documents (including GSTIN Registration) as stipulated in the bid document.
 - 10.3. EMD & Proper Affidavit not submitted as specified
 - 10.4. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of the bid opening authority.
 11. The contractor whose bid is accepted will be required to furnish **performance guarantee of 5% (Five Percent)** of the bid amount within the period specified. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank / Banker' cheque of any scheduled bank/ Demand Draft of any scheduled bank/Pay order of any Scheduled Bank (in case guarantee amount is less than Rs.1,00,000/-) or Government Securities or Fixed Deposit Receipts or irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
 12. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and subsoil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water,
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electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
15. The competent authority on behalf of the Board of Governors reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
16. The bid for the works shall remain open for acceptance for a period of **ninety days from the date of opening of financial bids**, if any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIML-NC shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-bidding process of the work.
17. This notice inviting bid shall form a part of the contract document. The successful bidder / contractor, on acceptance of his bid by the Accepting Authority shall **within Seven days** from the stipulated date of start of the work, sign the contract consisting of:-
 - 17.1. The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
18. In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as to be submitted physically in IIML-NC, if so desired by the accepting authority, then the bid submitted shall become invalid and the IIML-NC shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the bidding process of the work.
19. GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same. However, component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.



DEFINITIONS

In this Contract, the following words and expressions shall have the meanings as stated below:

1. **'IIM-NC'** shall mean Indian Institute of Management Lucknow, Noida Campus and shall include their successors and assigns, as well as their authorized representatives.
2. **"ENGINEER-IN-CHARGE"** shall mean the engineer appointed by the IIML-NC to supervise all activities of the project.
3. **'TENDERER'** shall mean the company/agency who quotes against the tender inquiry for undertaking the work.
4. **'CONTRACTOR'** shall mean the successful tenderer whose tender has been accepted by the IIML-NC and to whom the order is placed by the IIML-NC and shall include his heirs, legal representatives, successors etc.
5. **'PERMANENT WORKS'** shall mean all the works included in the schedule of quantities and shall also include additions, alterations, etc. communicated in writing.
6. **'SITE'**, shall mean all places i.e. IIM, Lucknow where the project is to be executed
7. **'PROJECT'** shall mean the entire work specified in the contract documents inclusive of extra items/extra quantities (if any) executed during the contract period.
8. **'ACCEPTANCE LETTER'**, shall mean written consent by a letter of IIML-NC to the tenderer intimating him that his tender has been accepted.
9. **'CONTRACT'** shall mean the articles of Contract Agreement. The conditions of the contract, schedule of quantities, and specifications, are attached and duly signed by the IIML-NC and the Contractor.
10. **'DATE OF CONTRACT'** shall mean the date on which the IIML-NC has issued an acceptance letter.
11. **'CONTRACT PERIOD'** shall mean the period (including rainy season) specified in the tender documents during which the contract shall be executed.
12. **'COMPLETION CERTIFICATE'** shall mean the certificate issued by the IIML-NC to the contractor after the successful completion of the project. This certificate will be issued on the basis of the consultant's/ User's certificate to IIML-NC about the completion of the job.
13. **'EXTRA ITEMS'** are those items, which are not appear in the BOQ but are required to be executed during the project period and for which rates are to be derived as per the formula given in the conditions of the contract.
14. **'EMD'** shall mean Earnest Money Deposit. The Owner takes this amount to check the earnestness/seriousness of the tenderers in case they are selected as winners.



ADDITIONAL TERMS & CONDITIONS

1. The Bidders who have downloaded the tender document shall not tamper/modify the tender form including the downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, the tender will be completely rejected and EMD would be forfeited.
2. Bidders are advised to visit the E-procure portal regularly till the closing date for submission of tender for any Corrigendum/Addendum/Amendment.
3. All the correspondence regarding this tender shall be on email (estateoffice_nc@iiml.ac.in) / E-procure portal only.
4. The details of terms and conditions are being given in the Tender document. The bidder has to fill all necessary details as per tender document and enclose documents in support of its claims.
5. All filled bids are to be uploaded on the above website on or before the date & time mentioned above. Manual bids will not be accepted.
6. Only those bidders, whose technical bids are complete in all respects, will be considered for evaluation. Financial Bids of only those bidders will be opened, whose technical bids qualify as per evaluation criteria prescribed by IIM Lucknow.
7. The tender not accompanied by a complete document or duly filled in all respects may be rejected.
8. If any discrepancy/misprint is noticed/specification or BOQ, it should be clarified from the Institute before quoting the rate.
9. Any effort by the bidder to influence any IIML-NC Official regarding the tendering process may result in the rejection of his bid. EMD will be forfeited in such case.
10. Pricing: While quoting the rates, the bidder shall read the full tender document and following parameters:
 - a) Quote price for each of the components and also the total amount as per the tender document.
 - b) Quote only for the product of the make/brand mentioned in the NIT. No changes or deviation from the tender document will be permitted.
11. IIML-NC's Right to Terminate the Process: IIML-NC may terminate the Tender process at any time and without assigning any reason. IIML-NC makes no commitments, express or implied, that this process will result in a business transaction with anyone. This Tender does not constitute an offer by IIML-NC. The bidder's participation in this process may result in IIML-NC selecting the bidder to engage in further discussions and negotiations toward the execution of a contract if necessary. The commencement of such negotiations does not, however, signify a commitment by IIML-NC to execute a contract or to continue negotiations. IIML-NC may terminate negotiations at any time without assigning any reason.
12. Forfeiture of Performance Security/Security Deposit:



- a) Non-execution of the supply in accordance with the contract conditions or as per the specifications mentioned in the documents.
- b) Stops the execution of supply of books without giving prior information to the IIML-NC.
- c) Commits breach of any of the provisions of the contract.
- d) Conditional acceptance of the work order differ from the tenders shall not be considered.
- e) In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the tender, Earnest Money/Performance Security shall be forfeited.
- f) In case the agency fails to execute the assigned work in time-frame manner. The institute reserves the right to have the work completed alternatively at the contractor's risk and expenses without any further notice to him. The contractor will have no claim for compensation for any loss, which he suffers in case of default of the contracted terms. In case of any default by the contractor, his security deposit will be forfeited.

13. Forfeiture of EMD and Blacklisting of bidder:

- a) The bidder shall not make any changes in the downloaded tender document. In case any such changes made by bidder, the EMD of the bidder will be forfeited and the bidder may be debarred / blacklisted.
- b) In case the bidder withdraws his bid after last date for submission of bid or does not accept the work order on award of work, EMD of that bidder (s) will be forfeited and the bidder (s) may be debarred / blacklisted.
- c) In case the bidder provides false or misleading information in the bid or encloses forged / fake documents with the bid, the EMD of the bidder will be forfeited and the bidder (s) will be debarred / blacklisted.
- d) Any attempt to cheat or hiding of material facts related to the information sought in the Technical bid will be also result in forfeiture of EMD.

14. Disputes, if any, would be subject to jurisdiction of Lucknow court only.

15. Guarantee: The guarantee period will be for a period of 12 months from the date of handing over to the department.

16. Force Majeure : Force majeure is hereby defined as any cause which is beyond the control of the contracted bidder or IIML-NC as the case may, which they could not foresee with a reasonable amount of diligence and which could substantially affect the performance of the contract, such as natural phenomena (including but not limited to floods, droughts, earthquakes, epidemics, etc.), acts / directions of any Government (including but not limited to war, declared or undeclared, priorities quarantines, embargos, etc.); provided that either party shall within 15 days from the occurrence of such a cause notify the other party in writing of such causes. Bidder to note that rains, droughts and monsoons are not part of force majeure and bidder is required to provide all its facility as per the stipulated minimum requirements.

The bidder or IIML-NC shall not be liable for delays in performing their obligations resulting from any force majeure cause as referred to the defined above. Hence during the period of force majeure, as indicated and covered above, during which the services are not provided by the contracted bidder or not availed by IIML-NC, both parties will not be liable for their obligations under the contract. Thus the Force Majeure will free both parties from contractual obligations / liability when prevented by such events from fulfilling obligations as the same will be suspended for the period of Force Majeure. However, if the performance in whole or part or any obligation under this contract is prevented or delayed for periods exceeding 120 days, either party may at its option terminate the contract without any financial repercussions on either party by giving at least 15 days' notice.



SCOPE OF SUPPLY

1. The bidder quoting the lowest rate (in totality) will be declared as successful bidder and will be awarded for supply of items mentioned at Schedule of quantity as per terms & conditions.
2. The quoted rate cannot be more than the Maximum Retail Price (MRP) for any item.
3. In case, the successful bidder attempts to supply or supplies, duplicate/ ingenuine brand, the supplier will be asked to replace the material immediately (not more than 3 days) with genuine branded material and a penalty of 10% of the cost of such supplies will be imposed. Repetition of such instanced may lead to termination of the contract, forfeiture of the performance security deposit and blacklisting of the bidder for a period of 2 years.
4. The requirement / quantities mentioned in Schedule of quantity are tentative, IIM Lucknow, Noida Campus does not provide any guarantee for any minimum order / business.
5. The successful bidder will be required to make supplies as per the requirement of the buyer.
6. The successful bidder/seller will be required to make supplies within the month as per the requirement of the buyer. The delivery of the item shall be done only during working days between 09:00 AM to 04:00 PM.
7. In case of delay in supply beyond the stipulated period, a penalty of 1% per week of delay on the contract value of the non-supplied item(s) will be imposed on the Seller. If the ordered items are not supplied within 5 weeks, the items may be procured from open market at the Risk & cost of the seller.
8. Risk & cost: In case, the successful bidder is not able to supply the ordered items within the stipulated period, IIM Lucknow Noida Campus will be free to make purchases of the ordered/ similar item from open market at Risk & Cost of the successful bidder. For such purchase, the amount spent by IIM Lucknow, over & above the rate (quoted by the bidder) plus 10% of the quoted rate, will be recovered from the pending bill / security deposit of the successful bidder.
9. Payment Terms: 100% of payments will be released only after successful delivery of the items with valid invoice, e-Way Challan, e-Invoice (wherever applicable) etc and the acceptance of the supplied material by the user department. The final payments will be made based on the inspection report from the user department.
10. Procurement Rights: IIML-NC Reserves the right to conclude the purchase with the entire or partial bill of material as mentioned in the price schedule.
11. IIM Lucknow, Noida campus reserves the right not to accept the lowest tender or not to assign any reason for rejection of any or all the tenders. IIM Lucknow Noida campus reserves the right for accepting the whole or any part of the tenders and the decision in the matter shall be final and binding.



ANNEXURE - 1

<< Organization Letter Head >> DECLARATION

I / We, _____ hereby declare that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I / we have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

1 Name & Address of the bidder:	:	
2 Phone:	:	
3 E-mail:	:	
4 Contact person Name:	:	
5 Mobile number:	:	
6 GSTIN number:	:	
7 PAN number:	:	
8 UTR no. [if deposited online] for EMD:	:	
9 DD / FDR / Banker's Cheque No. [if uploaded scanned copy] for EMD	:	
10 Bank name:	:	
11 Branch address:	:	
12 Branch telephone no.:	:	
13 MICR Code of the bank:	:	
14 IFSC code:	:	
15 Bank Account no.:	:	
16 Type of account:	:	
17 Pl attach one cancelled cheque:	:	

We further declare that our organization has not been blacklisted / delisted or put to any holiday by any Institutional agency / Govt. Department / Public Sector Undertaking in the last three years.

(Signature & name of the bidder)
Seal of the bidder



UNDERTAKING:

I hereby declare that I will supply the material of the brand(s)/Make(s) offered above. Any deviation in this may result in the termination of my contract and forfeiture of the EMD/Performance Security Deposit and my firm/company may be blacklisted for a period of two years.

Date: -

Place: -

Signature of the bidder



BID SUBMISSION CHECK LIST

ONLINE BID SUBMISSION:

The Online bids (complete in all respect) must be uploaded online in **two** Envelops as explained below :-

Envelope – 1 (Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1	Technical Bid	Annexure – 1 (To be submitted on firm’s letter head)	.PDF
2		Proof of EMD deposit/ scanned copy of DD submission.	.PDF
3		Certificate of work experience as desired, BOQ of work showing components of work.	.PDF
4		Certificate of GST Registration	.PDF
5		Bidder shall sign all pages of the quotation document and upload the scanned copy of the same.	.PDF
6		Any other document as specified in the NIT	.PDF
Envelope – 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in BOQ format.	.EXL



SCHEDULE OF QUANTITY

Name of work: - Supply of electrical items for day-to-day maintenance at IIML, Noida Campus.

Sr. No.	Description of items	Acceptable Make	UoM	Qty.	Rate	Amount
1	Blanker	CrabT/Roma/Anchor	Nos.	40	To be quote in financial Bid only	
2	Blanker	Athena	Nos.	20		
3	Choke 400 Watt MH with Capacitor/Ignator	Philips	Nos.	8		
4	Door Bell Ding Dong	Havells/Anchor	Nos.	4		
5	Exhaust fan 250 MM PVC	Havells/Crompton	Nos.	25		
6	Exhaust fan 250 MM Metallic	Havells/Crompton	Nos.	10		
7	Exhaust fan 450 MM Metallic	Havells/Crompton	Nos.	10		
8	Ceiling fan 1200 mm (White)	Havells/Atomberg	Nos.	15		
9	Wallmount Fan 400 MM	Havells/Crompton/Atomberg	Nos.	12		
10	Fan Capacitor 2.5 mFD	Havells	Nos.	80		
11	Fan Regulator	CrabT/Athena	Nos.	15		
12	Fan Regulator	Wood Anchor	Nos.	10		
13	Combined Box 16/20 A	Anchor	Nos.	50		
14	Key tag Switch Set 40A with Key	Hevells/Penta	Nos.	10		
15	Lamp 400 Watt	Philips	Nos.	25		
16	Led Bulb 15/20 Watt B2B	Philips/Hevells	Nos.	10		
17	LED Panel 22W (1x1 Feet)	Philips/Hevells	Nos.	30		
18	LED 22W Tube Type 4 feet	Philips/Hevells	Nos.	50		
19	LED Batten 20W CW	Philips/Hevells	Nos.	30		
20	LED Batten 36W CW	Philips/Hevells	Nos.	30		
21	LED Bulb 9W WW	Philips/Hevells	Nos.	30		
22	LED Panel 36W Square CW 2x2	Havells/wipro/Philips	Nos.	60		
23	LED Panel 20W Round CW 8"	Havells/wipro/Philips	Nos.	15		
24	LED Surface Light 12Watt	Philips/Hevells	Nos.	80		
25	Led 18 Watt 4Pin Type	Osram	Nos.	50		
26	Led Flood Light Green 50W	Syska/Hevells	Nos.	4		
27	100amp 4Pole Isolator	Lauritz knudsen / ABB/ Schneider	Nos.	5		
28	MCB 63 amp 4Pole	Lauritz knudsen / ABB/ Schneider	Nos.	12		
29	MCB SP 16A	Lauritz knudsen / ABB/ Schneider	Nos.	20		



30	MCB SP 32A	Lauritz knudsen / ABB/ Schneider	Nos.	10
31	MCB Three Pole 40A	Lauritz knudsen / ABB/ Schneider	Nos.	6
32	MCB Three Pole 63A	Lauritz knudsen / ABB/ Schneider	Nos.	3
33	ELCB	Lauritz knudsen / ABB/ Schneider	Nos.	8
34	Plate 3 Model	CrabT/Athena	Nos.	40
35	Plate 4 Model	CrabT/Athena	Nos.	10
36	Plate 12Model	CrabT/Athena	Nos.	10
37	Plate 3 Model	Wood Anchor	Nos.	10
38	Plate 4 Model	Wood Anchor	Nos.	5
39	Plate 6 Model	Wood Anchor	Nos.	5
40	Plate 3 Model	Roma	Nos.	40
41	Plate 4 Model	Roma	Nos.	20
42	Plate 6 Model	Roma	Nos.	20
43	PVC Flexible Pipe 0.5"	ISI Mark	Bndl.	1
44	PVC Flexible Pipe 1"	ISI Mark	Bndl.	2
45	Socket 16/20 Roma	Roma	Nos.	20
46	Switch 16 A	CrabT/Athena	Nos.	50
47	Socket 16 A	CrabT/Athena	Nos.	40
48	Switch 16 A	Roma	Nos.	10
49	Switch 16 A	Wood Anchor	Nos.	15
50	Socket 16 A	Wood Anchor	Nos.	15
51	Cable Tie 150 mm (100pcs)	ISI Mark	Pkt.	10
52	Cable Tie 300 mm (100pcs)	ISI Mark	Pkt.	10
53	Batten Patti 25 mm	AKG	Nos.	100
54	Extension Board 6A 6 Point	Anchor/Havells/Crompton	Nos.	30
55	Extension Board 16A 3/4 Point	Anchor/Havells/Crompton	Nos.	10
56	PVC Tape (RYBGBW)	Steel grip/Anchor	Nos.	210
57	Top 25 A 3 Pin	Havells/CrabTree	Nos.	50
58	Wire 2.5 Sq mm 3 Core	Polycab/Havells	Bundle	3
59	Wire 2.5 Sq mm 3 Core White	Polycab/Havells	Bundle	1
60	Wire 4.0 Sq mm 3 Core	Polycab/Havells	Bundle	1
61	Wire 1.5 Sq mm 3 Core	Polycab/Havells	Bundle	1
62	Wire 1.5 Sq mm 2Core	Polycab/Havells	Bundle	2
63	Wire 2.5 Sq mm 1 Core	Polycab/Havells	Bundle	4
64	Wire 1.5 Sq mm 1 Core	Polycab/Havells	Bundle	4
65	Wire Clip 10 /8mm PVC	ISI Mark	Packet	10
66	Wire Clip 7 &6 MM PVC	ISI Mark	Packet	10
67	Thimble Pan Type 10 MM Copper	ISI Mark	Nos.	20
68	Thimble Pan Type 16 MM Copper	ISI Mark	Nos.	20



69	Thimble Ring Type 10 MM Copper	ISI Mark	Nos.	20
70	Thimble Ring Type 16 MM Copper	ISI Mark	Nos.	20
71	Thimble Pin Type 10 MM Copper	ISI Mark	Nos.	20
72	Thimble Pin Type 16 MM Copper	ISI Mark	Nos.	20
73	Gypsum Screw 1"	ISI Mark	Pkt.	1
74	Gypsum Screw 1.5"	ISI Mark	Pkt.	2
75	Gypsum Screw 2"	ISI Mark	Pkt.	1
76	Brass Patch 0.5"	ISI Mark	Pkt.	1
77	Brass Patch 1"	ISI Mark	Pkt.	2
78	Brass Patch 1.5"	ISI Mark	Pkt.	2
79	Brass Patch 2"	ISI Mark	Pkt.	2
80	Brass Patch 3"	ISI Mark	Pkt.	1
81	Street LED Light 50W (IP-66) Model No. SSK-NST-50W	Syska	Nos.	10
82	LED Candle Bulb 40W Holder Type Yellow	Philips/Osram	Nos.	20
Total				

* Above Quoted prices are exclusive of taxes, taxes will be payable extra as applicable.

Notes: -

1. The delivery of the item shall be done only during working days between 09:00 AM to 04:00 PM. The quantity required may vary.
2. Quoted rate must NOT be more than MRP.
3. **Quoted rate must not be disclosed in the Technical Bid or must not an enclosure to technical bid.**
4. In respect of materials for which approved makes are not specified above, then proposed makes shall be decided by the Engineer-in-Charge and as per sample approved before procurement.
5. This to be ensured by the bidder that the above-mentioned material to be supplied at site has been procured by the contractor from manufacturer or their authorized dealer only and documentary proof for the same may also requested by IIML-NC the same shall be attached with each bill.
6. The contractors may visit the site before quoting the rates.